

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES

(UNIVERSITY OF DELHI)

B-BLOCK, VIKAS PURI, NEW DELHI -110018

Form for Drawing Advance

Name :

Designation :

Department :

Amount required :

Purpose of advance :

(Brief details of proposed expenditure)

.....
.....

Balance of previous advance, if any

Certified that I will submit the detailed accounts within two days after completion of the assigned work

Signature of applicant

.....

Name in block letters

Advance to be paid Rs :

Teacher Incharge /Admn. Officer

=====

Sanctioned/Not Sanctioned

PRINCIPAL

*Note : if the advance is not cleared within two days, specific reasons will be intimated within a week. In the absence of any reasons, amount of advance shall be recovered from salary.
