



**INDIRA GANDHI INSTITUTE OF PHYSICAL
EDUCATION & SPORTS SCIENCES**

(University of Delhi)

B-Block, Vikaspuri, New Delhi-110 018

Website : www.igipess.du.ac.in

NOTICE

Indira Gandhi Institute of Physical Education & Sports Sciences (University of Delhi), B-Block, Vikaspuri, New Delhi-110018 invites applications for filling up the post of **System & Network Administrator**, to be filled on contract basis. The detail is as under:-

S. No.	Name of the Post	Remuneration	No. of Post	Method of Recruitment
1.	System and Network Administrator (Contractual)	Rs.35,000-40,000 per month (consolidated), depending upon qualification and experience.	01	Direct through Advertisement

Essential Qualifications and Experience:

MCA/B.E./B.Tech./M.Sc. (Informatics) or equivalent in Computer Science or related discipline. At least one year of System and Network Administrative experience in an organization for general domain system administration with user accounts management, network administration, security administration, web-server and database administration.

Desirable Qualifications:

Microsoft MCSA, Cisco CCNA, CISSP and/or any other equivalent certifications.

Duties:

Primary duties will include installation and maintenance of servers, desktops, security devices and other network components in a medium sized Windows Active Directory based domain, ensuring that the whole network works efficiently without any threat of viruses, security breaches or any other interruption to the network. Other duties may include developing scripts, system related project management, supervision of junior computer staff, backups of systems and other important data, and should be able to provide technical support for all computer related activities of the college.

Duration of Appointment:

Initially for six months to be extended further subject to fitment/performance.

HOW TO APPLY:

Note: Applicants who had applied earlier for the post of System & Network Administrator in response to our Advertisement No.IPE/2018/19/1291 dated 27.11.2018 need not apply again.

The eligible candidates may apply with self-attested copies of certificates of the essential qualifications and experience. Duly completed application with required documents should reach **within 21 days** from the date of publication of advertisement in the Newspaper to the Principal, IGIPSS (University of Delhi), B-Block, Vikaspuri, New Delhi-110018 through proper channel. Application/s received incomplete or after due date will not be entertained. Only shortlisted candidates will be called for interview. College reserves the right to reject any or all applications without assigning any reason.

Copy to:

1. The Principal, Delhi University Colleges (As per list attached).
2. College Website,
3. College Notice Board,
4. Office File.


PRINCIPAL

Application No.....

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110 018



FOR NON-TEACHING TECHNICAL POST

APPLICATION FOR THE POST OF SYSTEM & NETWORK ADMINISTRATOR

SECTION-A: GENERAL

1. (i) Name in full (in Block Letters)
- (ii) Father's / Spouse's Name
- (iii) Mother's Name
2. Date of Birth.....Age (as on date).....Year.....Months.....Days
3. Nationality Male/Female..... Marital Status.....
4. (a) Post held at the time of sending the application, date of appointment:
.....
- (b) Name of Present Employer
.....
- (c) Present Salary
5. Category:
6. (a) Address for correspondence
.....
.....
.....
.....
- Tel. No. (with STD Code).....Mobile No
- E-mail
- (b) Permanent Address
.....
.....
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Indira Gandhi Institute of Physical Education & Sports Sciences



SECTION B: ACADEMIC/TECHNICAL QUALIFICATIONS

1. Academic/Professional Qualifications: (Starting from 10th):

Class	Year	Board/Univ.	Subjects	Total marks	Marks obtained	%age	Division
X							
XII							
Graduation							
Post-graduation							

(a) Experience (if any).....

2.

(a) Other qualifications/Certifications/Diploma etc.:

(b) Have you at any time convicted by a court for any criminal offence? If so, give name of the court, case number and offence

LIST OF ENCLOSURE

1.
2.
3.
4.
5.

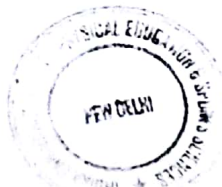
Note:

1. Self-attested photo-copies of Certificates, Mark-Sheets, Testimonials, etc. should be attached with the application and the originals must be produced at the time of interview and at the time of joining, if selected.
2. The applicants shall be shortlisted as per the University guidelines to be called for Test/interview before the selection committee.
3. Applicants appearing for Interview/Skill Test shall do so at their own expenses.

DECLARATION:

I declare that the statements made in the application are true to the best of my knowledge and belief.

Date



Signature of the applicant