

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCES
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110 018.

Dated: 07.09.2016

Ref. No.IPE/2016/19/872

REMINDER-I

NOTICE

Sub.: **Student's Attendance.**

Kindly refer to this office Notice No.IPE/2016/19/817 dated 30.08.2016 regarding submission of complete students' attendance for the month of July & August, 2016 before 5th September, 2016.

All those members of faculty, who have not submitted the students' attendance till date, are once again requested to submit the same at the earliest but not later than **9th September, 2016 in soft file at e-mail id : ad.igipess @gmail.com or by hand in Room No.9.**


The attendance folders have already been mailed to the teachers for their convenience. In case of any discrepancy, please contact Room No.9.

Sd/-

**(DR. DHANANJOY SHAW)
OFFICIATING PRINCIPAL**

Copy to:

1. Circulation among Teaching Staff.
2. Staff Notice Board
3. Section Officer (Admn. Officer)
4. Section Officer (Accounts)
5. Sr. P.A. to Principal
6. Room No.9
7. Computer Centre.


**(DR. DHANANJOY SHAW)
OFFICIATING PRINCIPAL**