



Ref.No. IPE/2015/07/

LIMITED TENDER ENQUIRY

Speed Post

Sub.: Purchase of Sports Kit for Students.

Dear _____,

It is to inform you that the Institute is interested to purchase the following sports kit items for our students:-

S.No.	Name of the Item	Qty. (approx)
1.	Track-suits of different sizes with zipped side pockets	483 Pcs
2.	Shoes of different sizes	483 Pairs
3.	Socks	483 Pairs
4.	Collared T-Shirt of different sizes	483 Pcs
5.	Shorts of different sizes	483 Pcs
6.	Kit-bag (Medium/Small)	483 Pcs

Terms & Conditions:-

1. Your quoted prices must be inclusive of delivery charges, if any and name of the Institute & its logo on Track-suit, Collared T-Shirt/Kit Bag.

Cost of the Sports Kit set is Rs.2500/- per student. The above items to be supplied should not exceed Rs.2500/- per set including all taxes.

Note: Items to be displayed should not carry any trademark of the supplier/dealer.

2. Quote your rates for each of the item/s so as to reach in the Office of the Principal in a sealed envelope on or before **2.30 p.m. by 20.10.2016**. You have to bring your samples for display. The sample display will be held on 20.10.2016 at 11.00 a.m. in Badminton Hall (Room No.5) of the Institute. The sealed Limited Tender of items/financial bid will be opened on **20.10.2016 at 04.00 p.m.**
3. The IGIPESS reserves the right to reject partly or fully the supply in case, the items supplied against any indent is not according to samples/specimen approved. The number and quantity of items to be purchased may be increased/decreased. In all matters of dispute, the decision of the Principal, IGIPESS, shall be final.
4. Your quoted rates to the item/s should be valid upto **31.03.2017** If you are a manufacturer of the quoted item/s, a certificate to that effect should be attached along with the quotation/s.
5. An earnest money of **2% of the estimated cost i.e. Rs.24150/- (Twenty Four Thousand One Hundred Fifty only)** by demand draft in favour of the "PRINCIPAL, IGIPESS" is required to be attached along with your sealed quotation.
6. No mark of Supplier's name should be printed on the sample of Sports Goods. Each item as display must have coding, which should match with the coding given in Financial Bid/Quotation. Any item found without coding or any manufacturer or company's mark on it or not matching with the coding given in the Financial bid, will be rejected.
7. **If any of the items quoted are selected, supply must be made within 30 days from the issue of the purchase order, failing which; the earnest money deposited will be forfeited.**
8. The document stand approved by purchase committee members.

Thanking you,

Yours sincerely,

(DR. DHANANJOY SHAW)
OFFICIATING PRINCIPAL

Yashraj

Hale

Sujin's